

Lakeview Christian School

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Professional Reference

The applicant has applied for a position with Lakeview Christian School. Please fill out the form below and return it to us. Thank you.

Applicant's Name: _____

Name, Address, and Business Telephone of Person Completing Reference Form (Please Print):

What dates was the applicant employed by you? _____

What position did the applicant then occupy? _____

Name of school or business: _____

Please indicate by a check mark on the chart below, your rating of the applicant in comparison with others whom you have had experience.

INSTRUCTIONAL	5 (HIGH)	4	3	2	1 (LOW)
Classroom Management/Ability to Discipline					
Knowledge of Subject Matter					
Planning for Instruction					
Delivery of Instruction					
Evaluation of Instructional Needs of Students					
Initiative and Creativity in Teaching					
PROFESSIONAL RESPONSIBILITIES	5 (HIGH)	4	3	2	1 (LOW)
Communication Skills (oral, written, listening)					
Personal hygiene and Grooming					
Attendance/Punctuality					
Peer Group Interaction (ability to get along with others)					
Accuracy and punctuality of Reports					
Adaptability/Flexibility					

Dependability/Reliability					
Enthusiasm for job					
Judgment /Common sense					
Self Control					
Leadership					
Ability to accept criticism					
Overall job performance					

Applicant Name: _____ Reference Name: _____

Do you know of any reason why this person should not work with children? _____

Would you employ/re-employ this person? If no, are you willing to state the reason?

Additional Comments: (Use reverse side if needed): _____

Signed: _____ Date: _____

Present Name of School or Business: _____

Present Position: _____

Telephone Number (if further information is needed): _____