

Academic Coach
Job Description and Qualifications

Qualifications

- Bachelor's Degree in Education (Masters Preferred)
- Minimum of three years of successful classroom teaching experience
- Minimum of two years successful department leadership or clinical educator
- Demonstrates a reasonable level of computer literacy including the following: word processing, use of spreadsheets, email, internet usage and smart board technology
- Member of a Christian church which affirms the Apostles' Creed

Responsibilities

Spiritual and Relationship Leadership:

- Models spiritual outreach to staff, students, families, and the community
- Communicates effectively in oral and written form with staff, other professionals, families, students, and the community
- Empowers staff to achieve personal and professional goals
- Participates in events for students, families, and staff
- Oversees the planning and implementation of certain fundraising activities within the school and community

Instructional Leadership:

- Guides teachers in State Standards and curriculum knowledge/integration
- Oversees implementation of instructional best practices, including but not limited to balanced reading, differentiated instruction, curriculum integration, student accommodations, and teacher cohorts
- Oversees student assessments, both formative and summative, and guiding staff in their use for daily instruction
- Researches and stays up to date on technology platforms to enhance curriculum
- Prepares and delivers inservice for staff
- Participates in Quarterly Progress Monitoring meetings and provides support and follow up with teachers to implement meeting recommendations